

## **PARKS AND OPEN SPACE COMMISSION MEETING MINUTES**

**March 14, 2024**

The Mound Parks and Open Spaces Commission met on Thursday, March 14, 2024, at 7:00pm in the Council Chambers at the Centennial Building.

Present: Chair Stehlik, Commissioners Blievernicht and Kahn, City Council Representative Pugh

Absent: Commissioner Mills

Others Present: City Manager Jesse Dickson

Public Present: Tyler Pieper

1. **Call to Order**

The meeting was called to order by Chair Stehlik at 7:00pm.

2. **Administer Oath of Office to Commissioner Mills**

Commissioner Mills was absent from the meeting; oath to be administered at April meeting.

3. **Roll Call**

Present: Chair Stehlik, Commissioners Blievernicht and Kahn, City Council Representative Pugh.

Absent: Commissioner Mills

4. **Approval of Agenda**

**Motion by Blievernicht, second by Kahn; Motion carried 4-0.**

5. **Approve Minutes from 1-11-24 Meeting**

Commissioner Kahn requested a correction to the "Selection of Chair and Vice Chair" portion of the 1-11-24 minutes to reflect that then-Chair Blievernicht was the Commissioner stepping down from Chair.

**Motion by Blievernicht to approve the minutes as amended, second by Kahn. Motion carried 4-0.**

6. **Comments and Suggestions from Citizens Present**

7. **Belmont Native Plant Proposal**

Tyler Pieper presented a plan to amend the Belmont Park native plant gardens that he is currently maintaining. After presentation and discussion, Commissioner Kahn requested Mr. Pieper speak with Public Works staff regarding the new tree in the existing garden and a reallocation of the plant beds near the current garden instead of near the road.

Mr. Pieper thanked the Commissioners and planned to resubmit an amended plan for Belmont Park for the POSC April meeting.

8. **Adopt a Greenspace Kick Off Discussion**

The Commissioners discussed the annual Adopt a Greenspace program. It was determined that there needs to be a system for checking in on current adopters to verify their continuing desire to stay in the program. Commissioner Blievernicht wondered what the role of the POSC is in park maintenance as it relates to the City Public Works Department.

The Commissioners agreed that receiving feedback from the Parks Department on its forms would be helpful going forward. Staff volunteered to begin reaching out to adopters.

9. **2024 Park and Open Spaces Project Priorities**

The Commissioners discussed priorities for the year. First, naming the park in conjunction with the City project in the Mound Harbor District. Second, the POSC would like to refine its general park change suggestion form to work in partnership with the Parks Department.

The Commissioners requested the park inventory portion of the City's CIP.

10. **2024 Spring Park Review Visits**

The Commissioners reviewed the list of parks that each is tasked with monitoring for the year, which are broken into five groups. It was determined that the Commission would wait to decide on moving to a two year system. The park groups were assigned as follows:

- A: Commissioner Blievernicht
- B: Commissioner Mills
- C: Commissioner Kahn
- D: City Council Member Pugh
- E: Chair Stehlik

11. **Reports**

12. **Adjourn**

**Motion by Commissioner Kahn to adjourn the meeting at 8:50pm, second by Commissioner Blievernicht. Motion carried 4-0.**